



MEMORANDUM

Date: November 9, 2015

To: Chief Executive Officer  
Chief Financial Officer

From: John Upchurch  
Director, Reimbursement Services

Subject: FY 2016 Disproportionate Share Hospital (DSH) Payments

BY FACSIMILE and MAIL

This is notification that the Department will issue interim payments to state-owned and non-state governmental owned hospitals equal to 50% of their preliminary SFY2016 estimated DSH allocation based on as-filed surveys, or 50% of their SFY2015 DSH payment, whichever is less. It is important to note that this initial payment is an interim estimate only. When a final payment amount has been determined, an additional payment will be issued for the difference between the final payment amount and the initial payment. In the event that the interim payment exceeds the final payment amount, an immediate repayment will be due from the hospital for the excess amount. The Department will be able to proceed with issuing an interim payment only if an intergovernmental transfer (IGT), equal to the matching funds needed to obtain the federal DSH funds, is provided by the hospital authority or other governmental entity with which the hospital is affiliated.

No interim payments can be provided to private hospitals at this time due to the unavailability of a state matching fund source. The Department requires state appropriations to match available federal DSH funds for private hospitals, so private hospital DSH payments are pending the appropriation of funds by the General Assembly in the amended FY 2016 Appropriations Act.

For the interim payments available to state owned and non-state governmental owned hospitals, information about the time schedule, payment amount and intergovernmental transfer is attached. This information will be available within the next week on the Department's web site at [www.dch.georgia.gov](http://www.dch.georgia.gov) by selecting options for "Provider," "Provider Types," "Hospital," then "Indigent Care Trust Fund." After Myers and Stauffer has reviewed the as-filed surveys and made any necessary adjustments, a separate notification from Myers & Stauffer will be sent related to your facility's data elements.

You are encouraged to review your facility's data elements to ensure the Department has accurately recorded your facility's information. If you find an error, please let us know as soon as possible by contacting Judy Hatfield of Myers & Stauffer at (800) 374-6858 or by e-mail at [gadsh@mslc.com](mailto:gadsh@mslc.com).

As indicated on the attached schedule, interim payments are scheduled to be released on November 30, 2015. Please note that the required intergovernmental transfer must be received by 12 p.m. on November 16, 2015, for an interim payment to be issued. In order to assure that the timely receipt of intergovernmental transfers can be confirmed, a Notice of Intent to Transfer must be submitted by November 13, 2015, to document the expected method of transfer. IGT payments must be made via an acceptable form of Electronic Funds Transfer (EFT).

The interim DSH payment to governmental hospitals will be issued by EFT to the bank account previously used for DSH or Upper Payment Limit disbursements to your facility. Typically, there is a 2 or 3 day delay between when the funds are disbursed by EFT and when the funds are deposited into a provider's bank account. If there has been any change to your hospital's banking information, please provide the corrected information by November 13, 2015, to:

Ms. Lisa Tolbert  
Accounting Manager  
[ltolbert@dch.ga.gov](mailto:ltolbert@dch.ga.gov)

Also attached is an updated Letter of Agreement form. Before any DSH payments can be made, an updated agreement from each provider must be signed and submitted to the Department. Please review, sign and submit the letter of agreement by November 13, 2015, to:

Ms. Annetta Smith  
[asmith@dch.ga.gov](mailto:asmith@dch.ga.gov)  
Supplemental Reimbursement, Program Director  
Georgia Department of Community Health  
2 Peachtree Street, NW  
39<sup>th</sup> Floor  
Atlanta, Georgia 30303-3159

If you have any questions about this notice, please contact Annetta Smith at (404) 463-6669.